



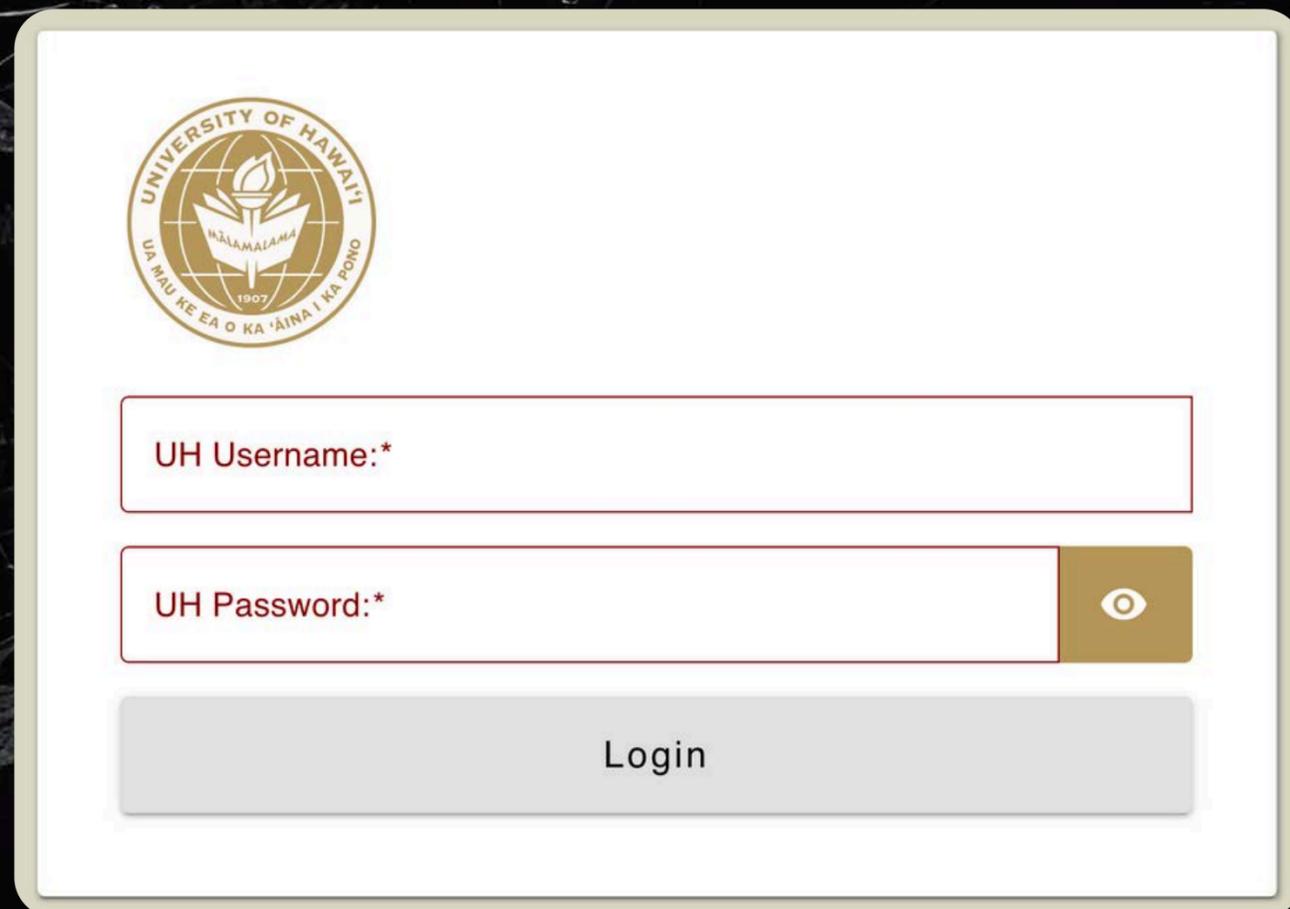
# Obtaining Supporting Documents for STAP Application

A Step-by-Step Guide to Streamlining Your Application Process. Ensure you have access to myUH portal as needed and follow the steps precisely to obtain your documents correctly.



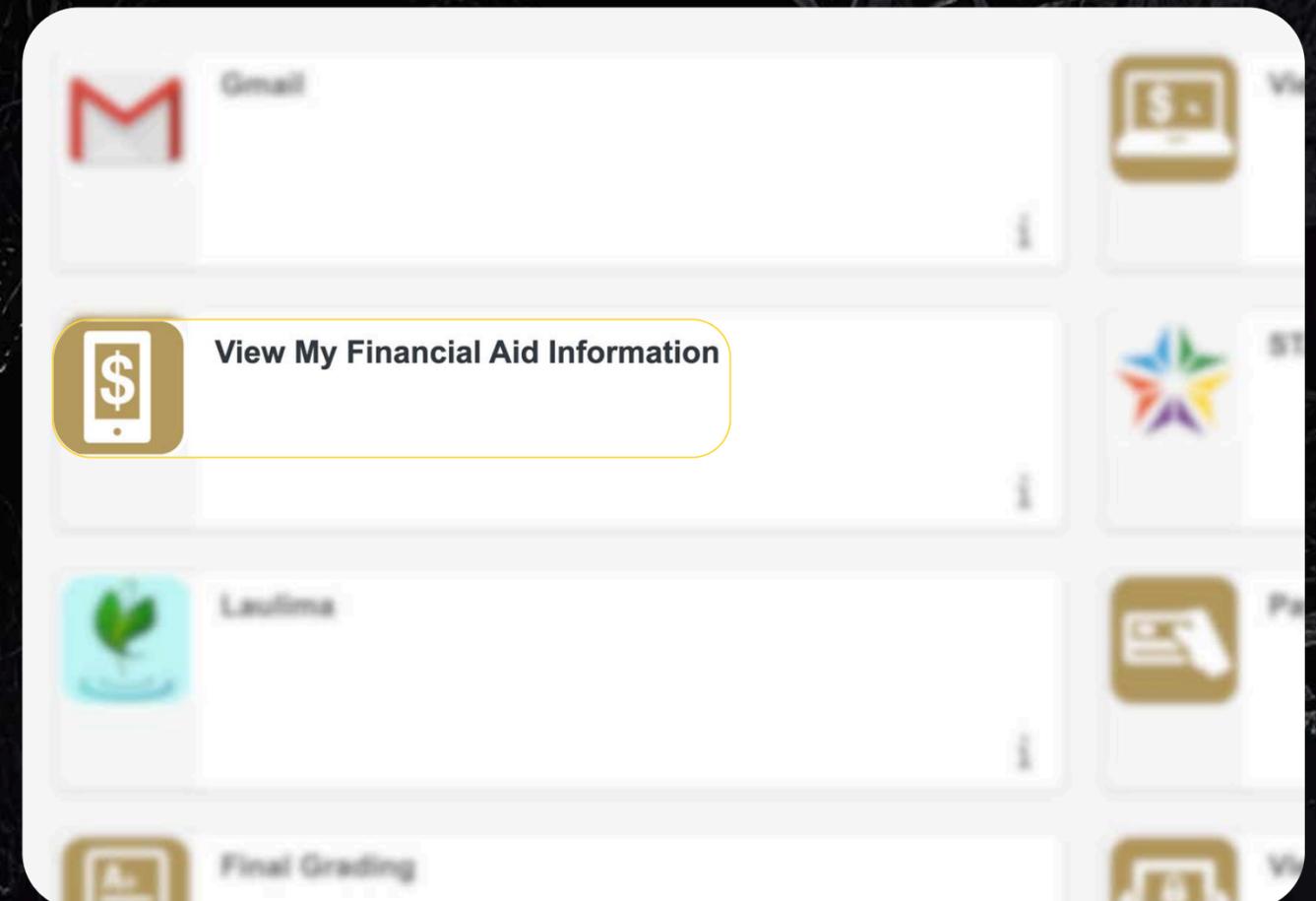
# Supporting Document 1: Account Summary

1. Access: Log into your myUH services.



The image shows a login form for myUH services. At the top left is the University of Hawaii logo, which includes the text "UNIVERSITY OF HAWAII", "HĀLAMALAMA", "UA MAU KE EA O KA 'ĀINA I KA PONO", and "1907". Below the logo are two input fields: "UH Username:\*" and "UH Password:\*". The password field has a toggle icon (an eye) to its right. At the bottom of the form is a "Login" button.

2. Navigate: Click on the Financial Aid tab.





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# Supporting Document 1: Account Summary

3. View: My Overall Financial Aid Status.

THE UNIVERSITY of HAWAII SYSTEM LIKE NO PLACE ELSE ON EARTH

Personal Information Student **Financial Aid**

RETURN TO MENU SITE MAP HELP EXIT

### Financial Aid

**My Overall Financial Aid Status**

**My Eligibility**

- Holds
- Student Requirements
- Academic Progress
- View My Transcript in STAR
- Login to STAR to view your academic record.

**My Award Information**

View account summary; Review awards; Accept award offers; Display award payment schedule; View loan applications; Review withdrawal information.

- Award By Aid Year
- Award Payment Schedule
- Sign Up for e-Refunds
- Award History

4. Select: Aid Year

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Personal Information Student **Financial Aid**

### Select Aid Year

Some financial aid information is determined by **Aid Year** (the academic year for which you are receiving financial aid). To define or redefine the aid year, select the aid year from the pull-down list below, then click Select Aid Year. Click Reset to redisplay the previous value.

**Select Aid Year** UH Manoa Aid Year 20XX-20XX

Submit

University of Hawaii



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# Supporting Document 1: Account Summary

5. Select: Account Summary

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Personal Information Student **Financial Aid**

### Overall Status of Financial Aid UH Manoa Aid Year 20XX-20XX

This is a summary of your financial aid information for the specified aid year. To obtain greater detail about any of the following summary statements, click the corresponding link.

Your estimated cost of attendance is \$X,XXX.XX.

You have financial aid credits which appear within your [account summary](#).

View your [financial aid history](#).

[Select Another Aid Year](#)

University of Hawaii

6. Download: Print the account summary to PDF.

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Personal Information Student **Financial Aid**

### My Account For Each Term

- Any account balance due must be paid by the deadline or your classes may be dropped.
- [Important information for Financial Aid and Scholarship Recipients.](#)

**Summary**

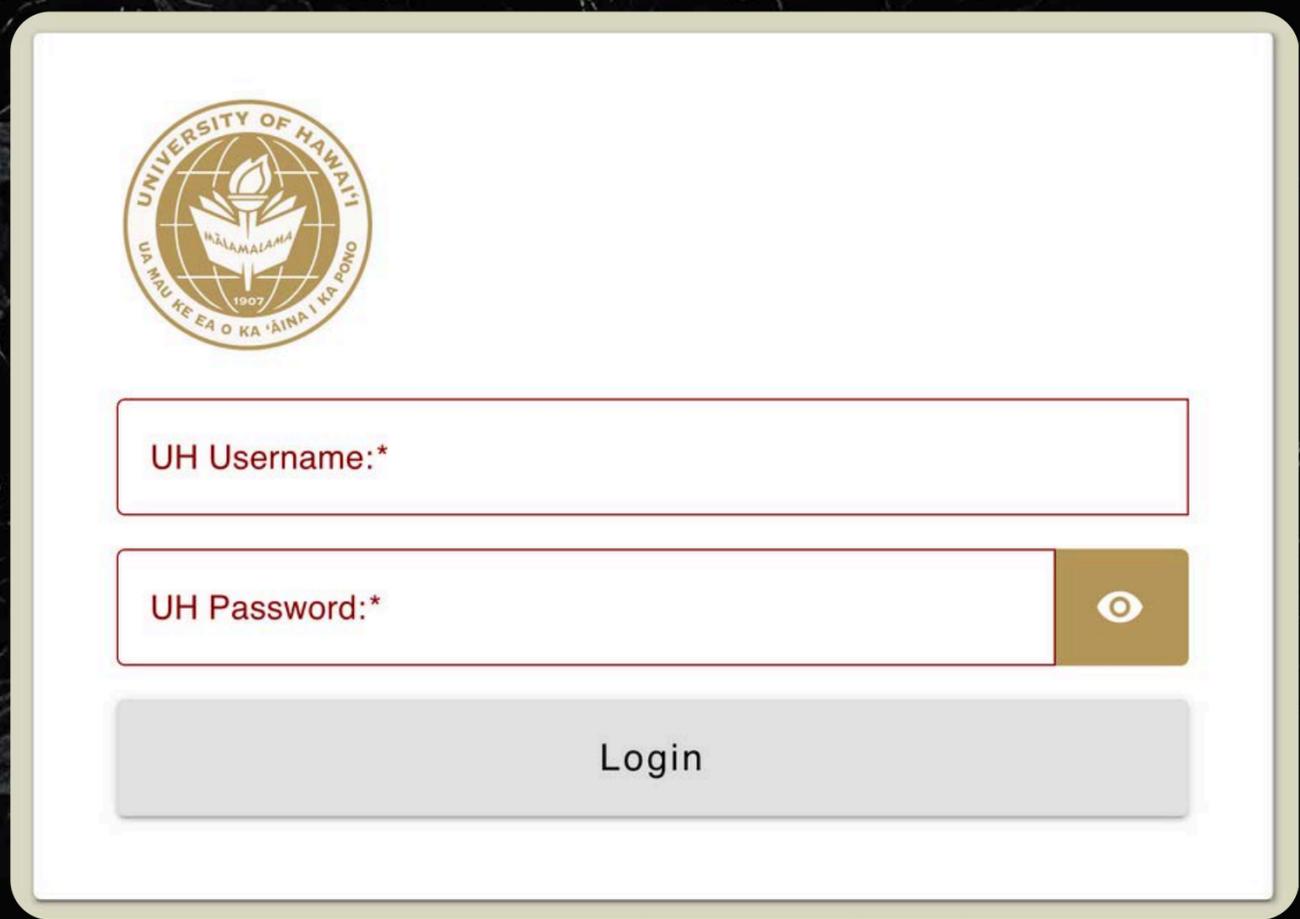
**Account Balance:** \$0.00

**Fall 2021**

Detail Code	Description	Charge	Payment	Balance
ARCK	Refund ACH Direct Deposit	\$67.15		\$0.00
HBKI	Hon Bookstore IDAP	\$83.85		\$0.00
HFPU	Hon Student Media Fee	\$5.00		\$0.00
HFSA	Hon Student Government Fee	\$5.00		\$0.00
HFSL	Hon Student Activities Fee	\$5.00		\$0.00
HT1	Hon Tuition Resident	\$2,096.00		\$0.00
HHIP	HON HI PROMISE SCHOLARSHIP		\$2,262.00	\$0.00
<b>Term Charges:</b>		\$2,262.00		
<b>Term Credits and Payments:</b>			\$2,262.00	
<b>Term Balance:</b>				\$0.00

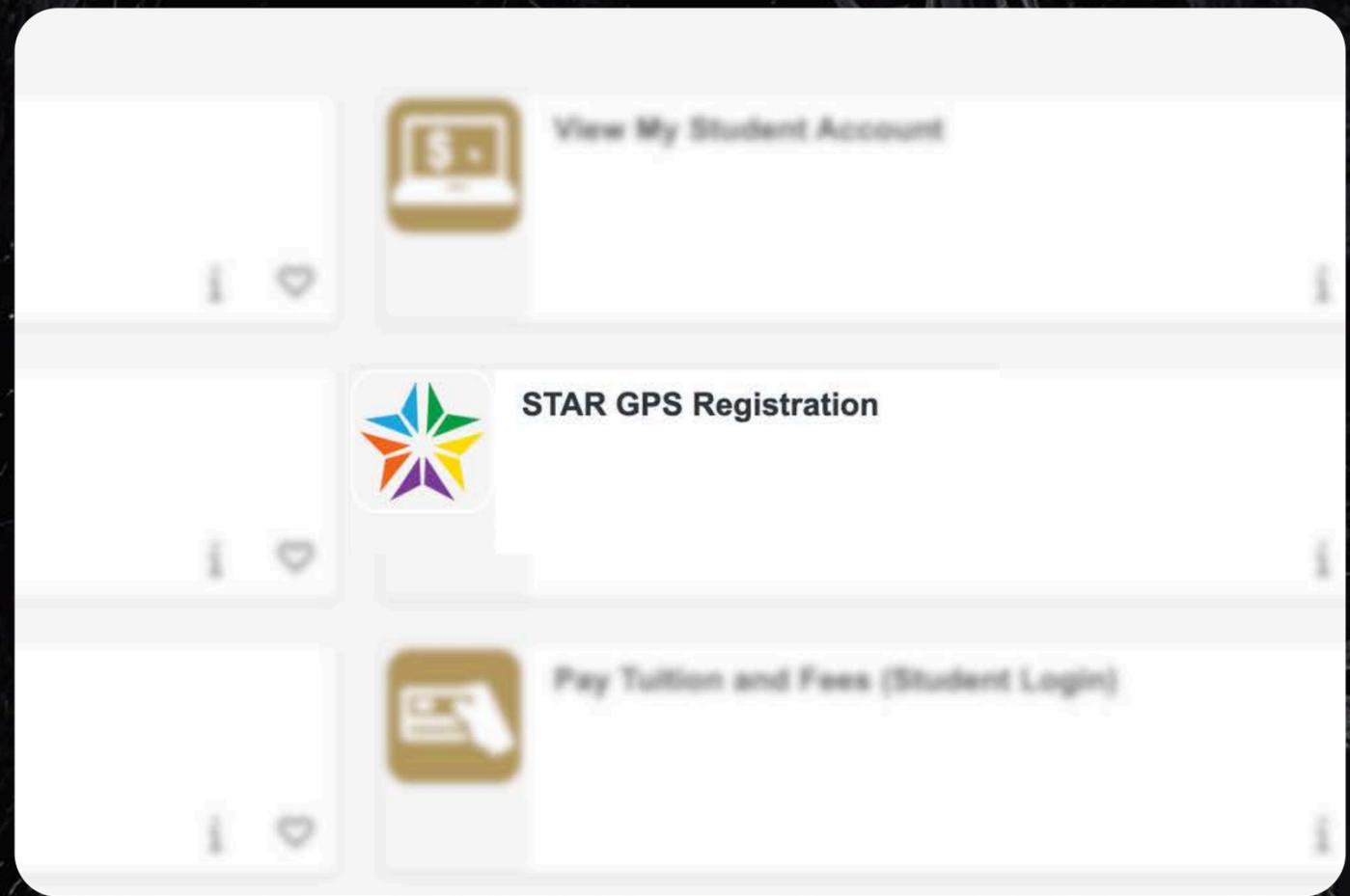
# Supporting Document 2: Academic Pathway

1. Access: Log into your myUH services.



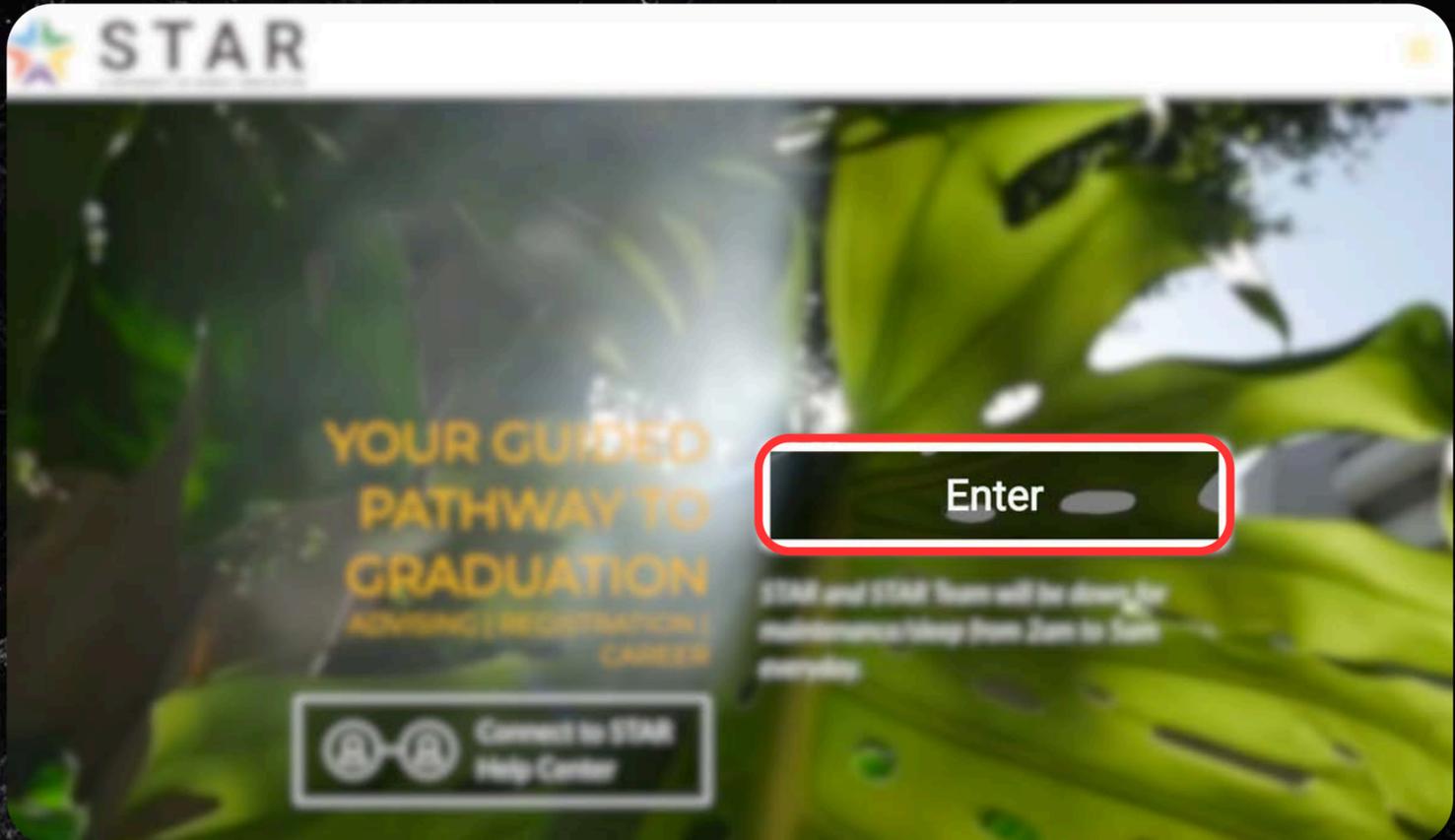
The login form features the University of Hawaii logo at the top left. Below it are two input fields: "UH Username:\*" and "UH Password:\*". The password field includes a toggle icon for visibility. A "Login" button is positioned at the bottom center of the form.

2. Navigate: Click on the STAR GPS Registration.

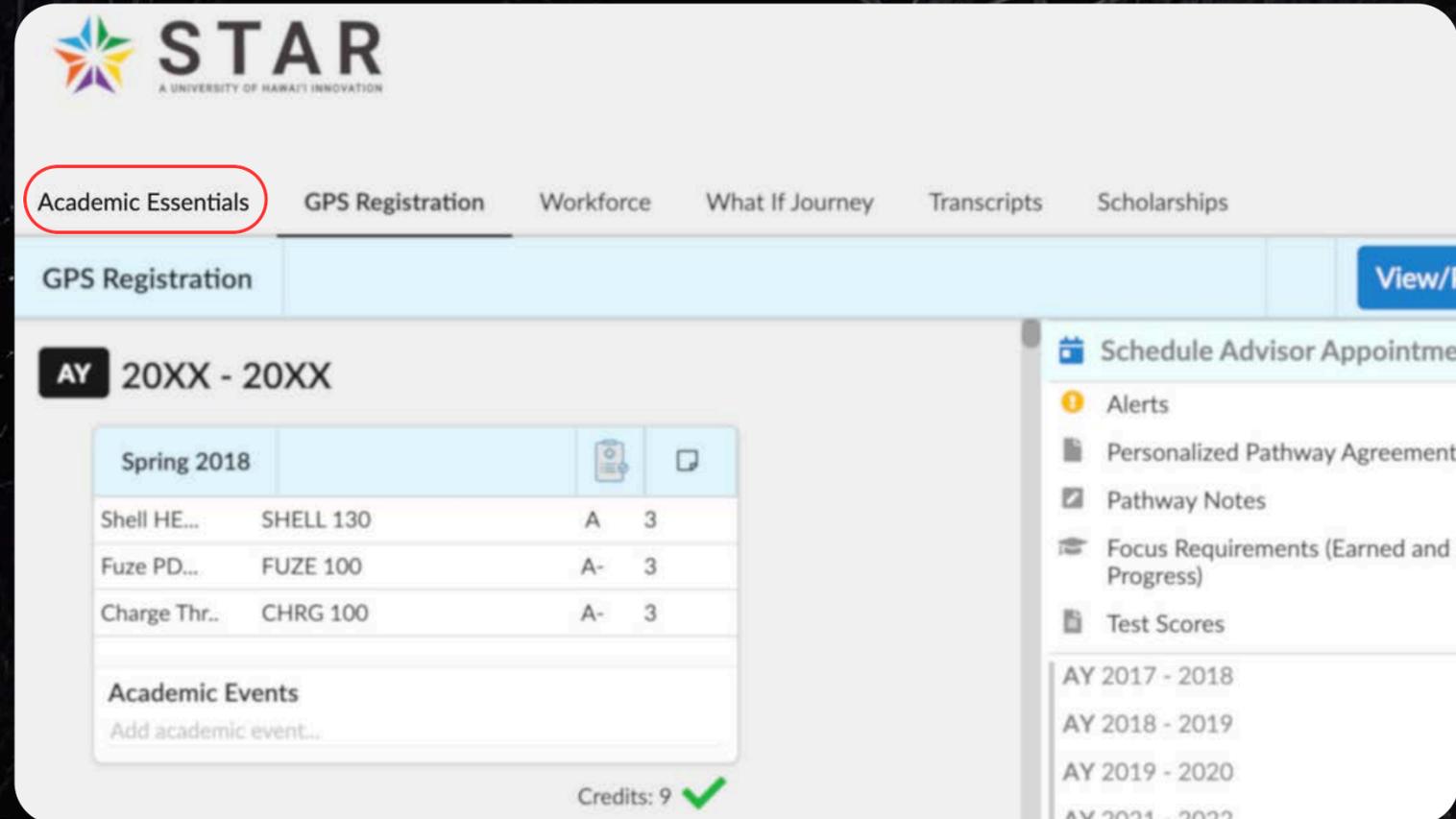


# Supporting Document 2: Academic Pathway

3. Enter Portal: Click on ENTER and log in.



4. View: Click on Academic Essentials.



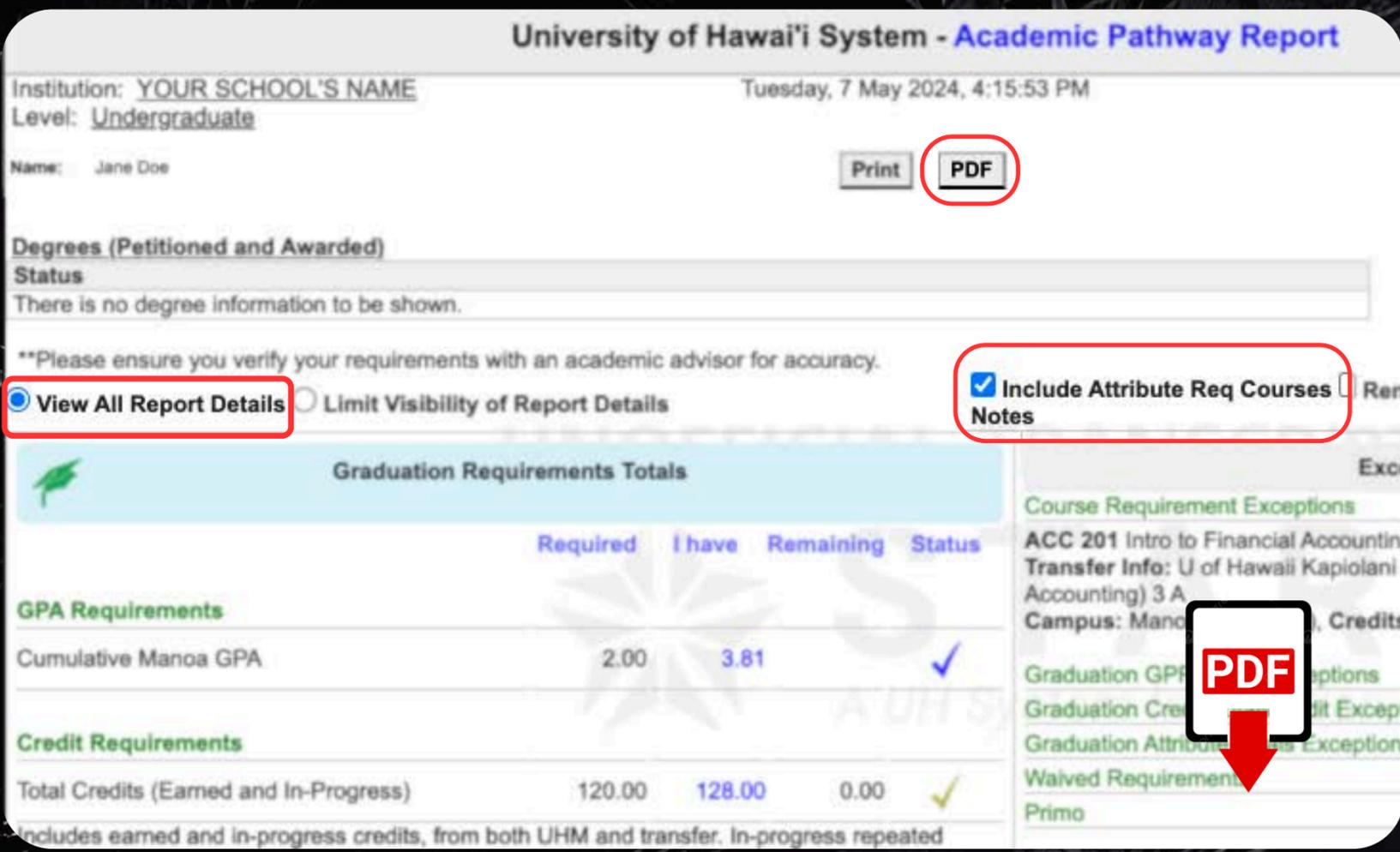
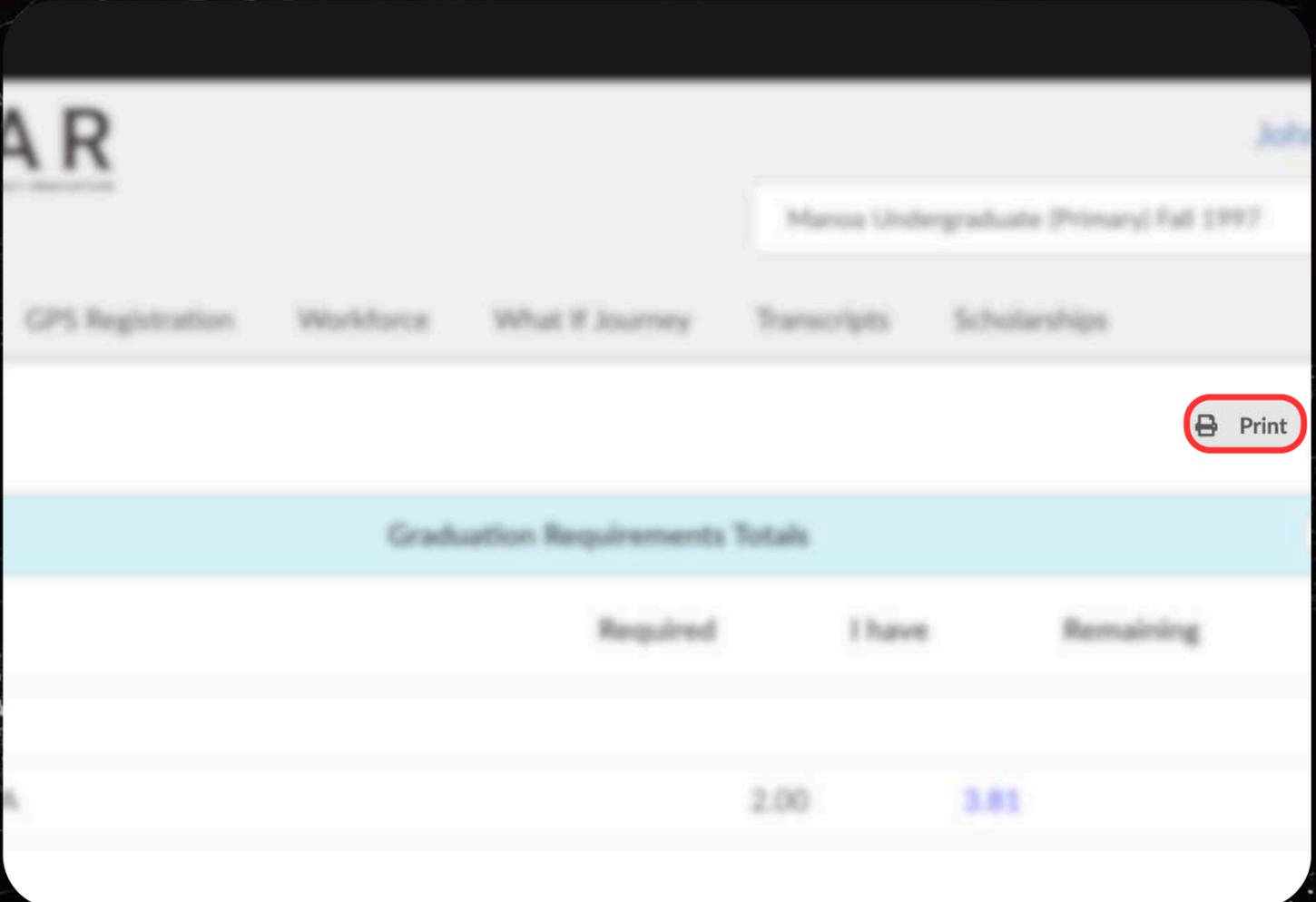


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# Supporting Document 2: Academic Pathway

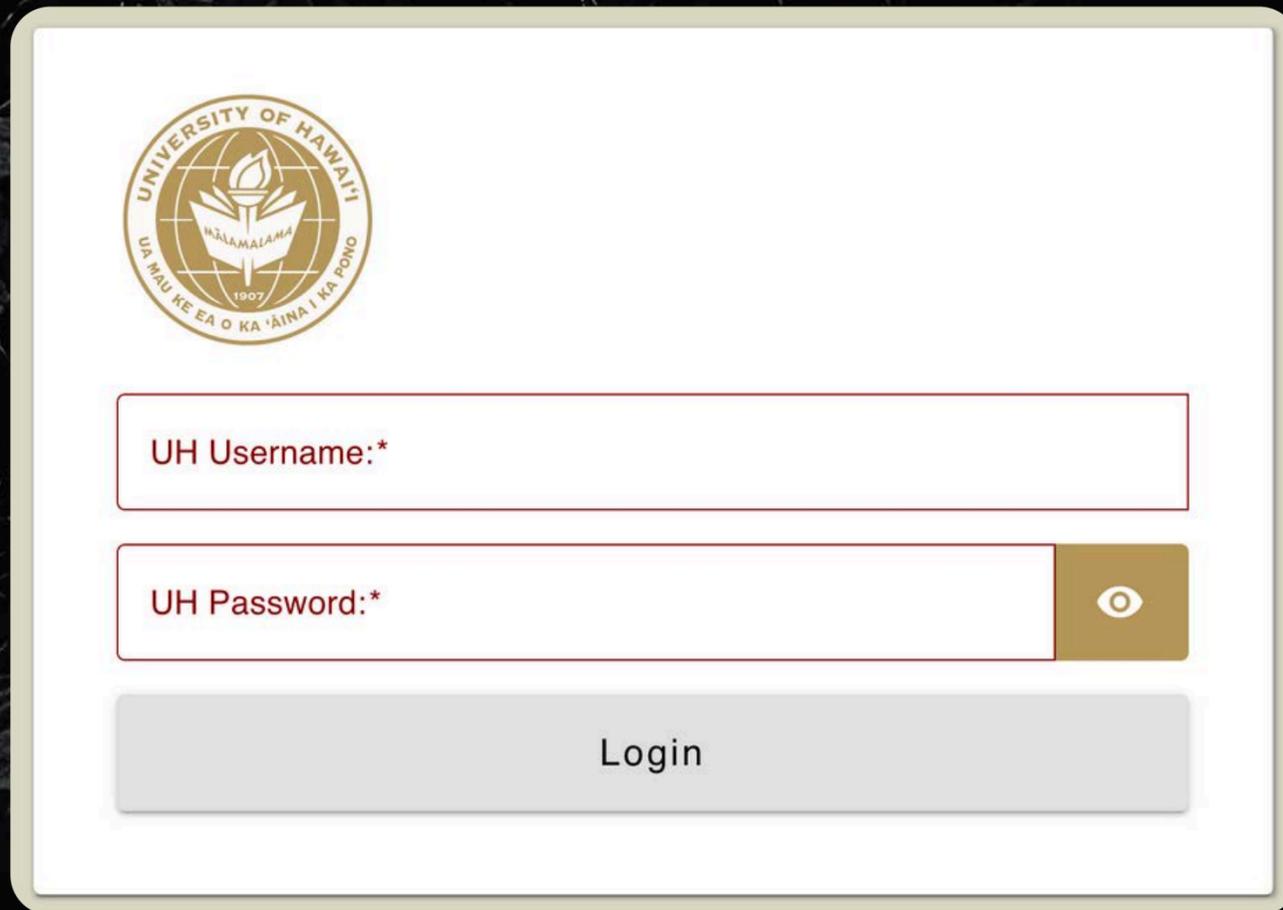
5. Print your Academic Pathway Report

6. Download: Print your Academic Pathway Report to PDF, ensuring to **include all pages** that detail every course required for graduation.



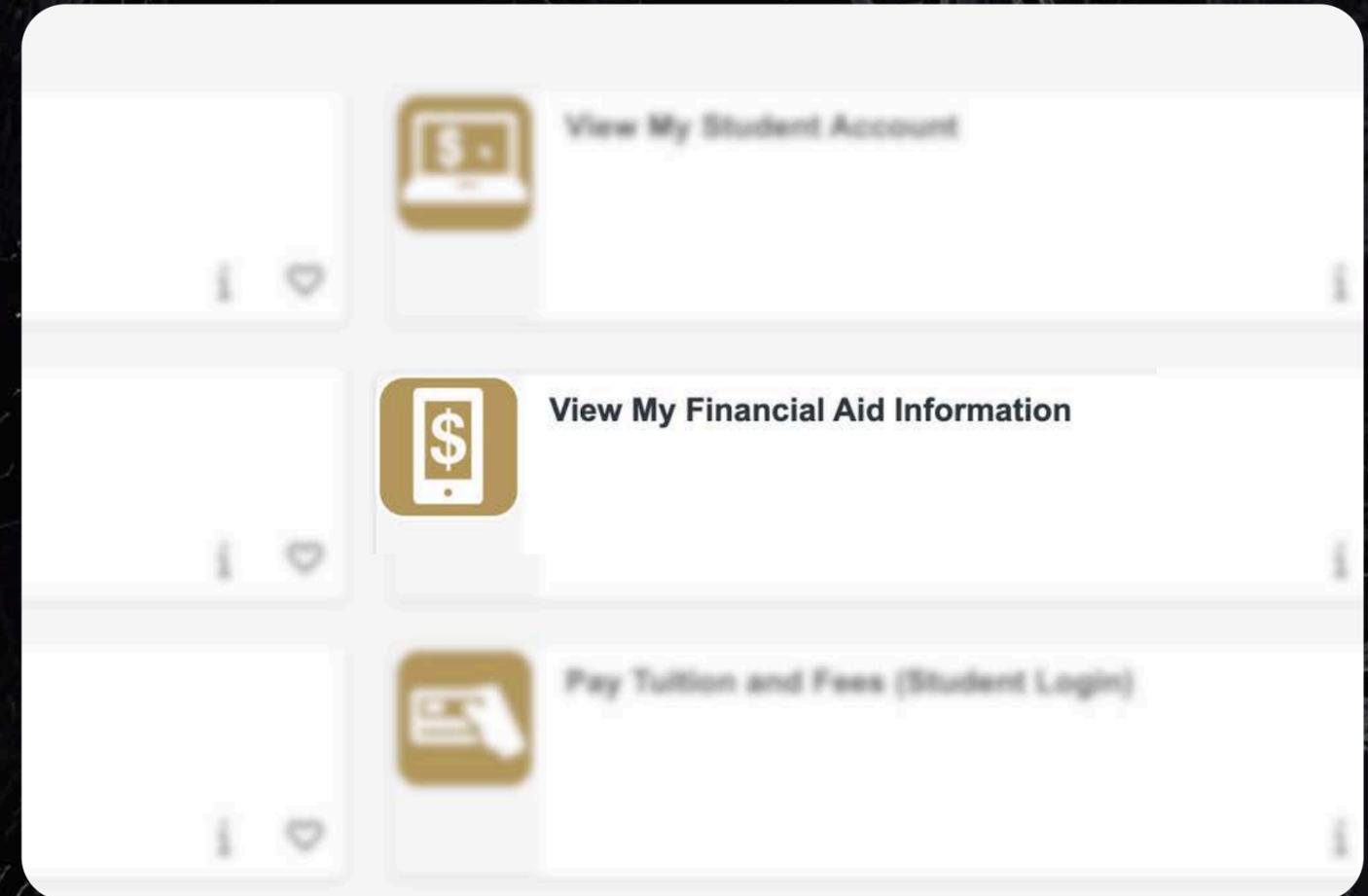
# Supporting Document 3: Class Schedule

1. Access: Log into your myUH services.



The screenshot shows the myUH login interface. At the top left is the University of Hawaii logo, which includes the text "UNIVERSITY OF HAWAII", "HĀLAMALAMA", "UA MAU KE EA O KA 'ĀINA I KA PONO", and "1907". Below the logo are two input fields: "UH Username:\*" and "UH Password:\*". The password field has a toggle icon (an eye) to the right of it. At the bottom of the form is a "Login" button.

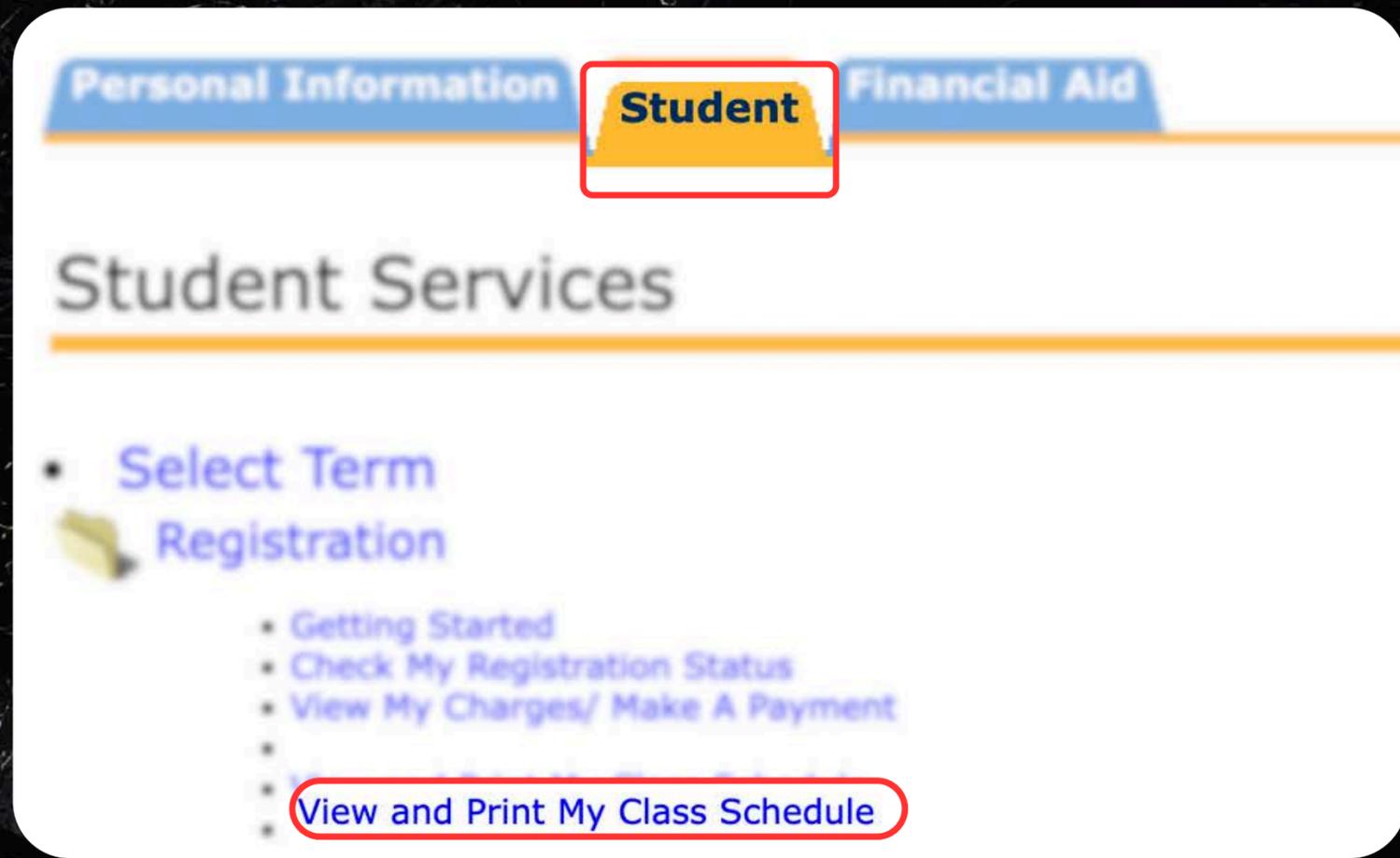
2. Select: View My Financial Aid Information.



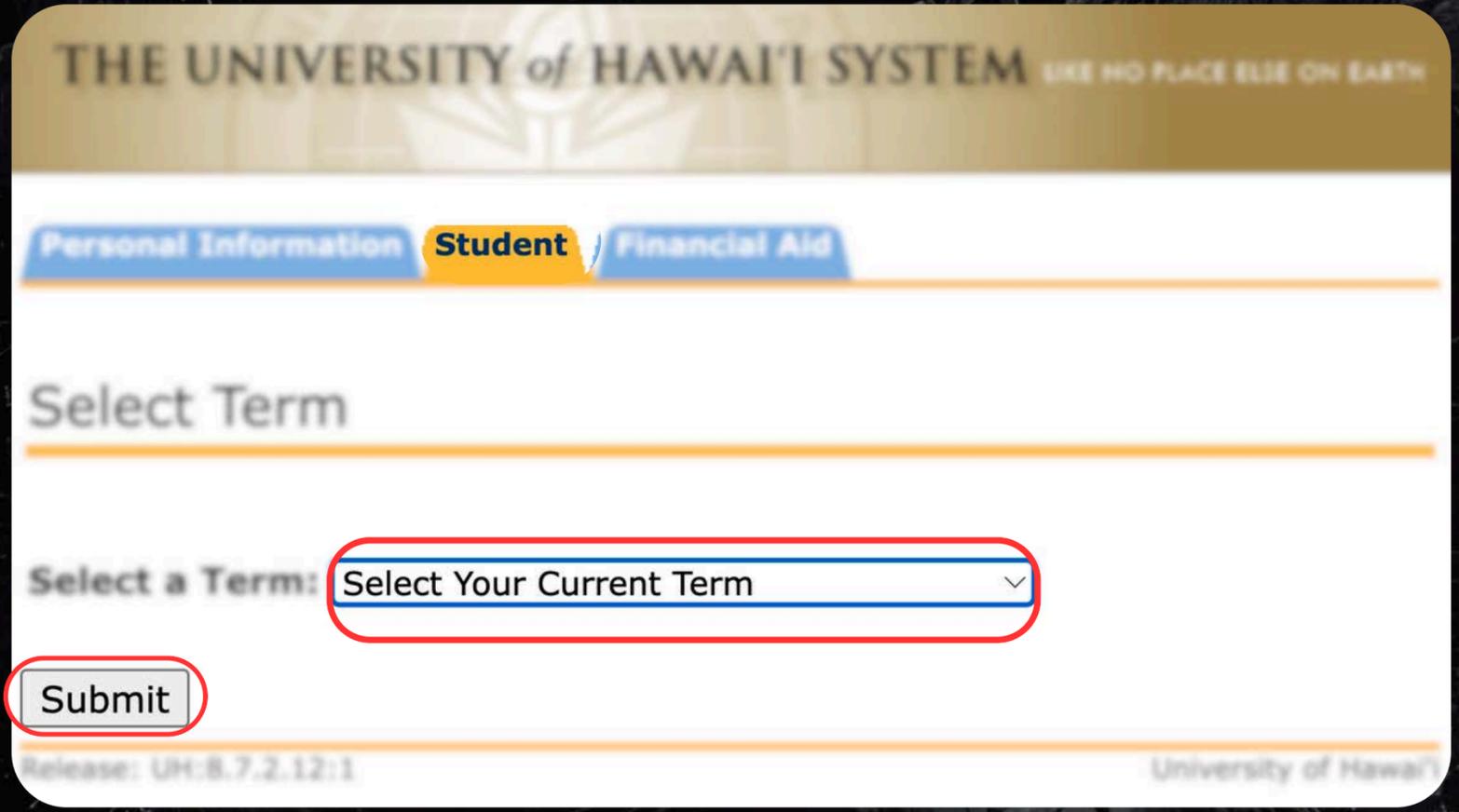
The screenshot shows a dashboard with three main menu items. The first item is "View My Student Account" with a laptop icon. The second item is "View My Financial Aid Information" with a dollar sign icon. The third item is "Pay Tuition and Fees (Student Login)" with a hand holding a card icon. Each item has a small "i" and "o" icon to its left.

# Supporting Document 3: Class Schedule

3. Select View and Print My Class Schedule



4. Select your current term and submit





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# Supporting Document 3: Class Schedule

## 5. Download: Print your class schedule to PDF.

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### View My Class Schedule

Spring 2023  
Feb 19, 2023 02:23 pm

Please review your mailing address. Address changes may be made in MyUH.

**Name:** Jane Doe **Address:** Public Affairs Office, 7033 Magnolia Dr Bldg 4919, Fort Johnson South, LA 71459

**Home Institution:** University of Hawaii at Manoa

**Level:** Undergraduate

**College:** College of Business Admin.

**Major and Department:** Management, Management & Industrial Rel

CRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
00000	HRM 351 004	Human Resource	University of Hawaii at Manoa	3.000	UG	Jan 09, 2023	May 12, 2023	TR	3:00 pm - 4:15 pm	Business Administration Bldg	
00000	ITM 321 002	Project Management	University of Hawaii at Manoa	3.000	UG	Jan 09, 2023	May 12, 2023	TR	4:30 pm - 5:45 pm	Business Administration Bldg	
00000	ITM 353 001	Information Systems Analysis and Design	University of Hawaii at Manoa	3.000	UG	Jan 09, 2023	May 12, 2023	TR	12:00 pm - 1:15 pm	Business Administration Bldg	
00000	ITM 431 001	Networking and Security	University of Hawaii at Manoa	3.000	UG	Jan 09, 2023	May 12, 2023	TR	1:30 pm - 2:45 pm	Business Administration Bldg	
				<b>Total Credits:</b>	<b>12.000</b>						

Release: UH:8.7.1:2

# Ensure Complete Submission:



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To guarantee the processing of your application, confirm that you have included all of the following documents:

1. HING Form 600-1: Fully completed and signed by both the commander or designated unit representative and yourself.

2. Financial Summary Account Balance:

Summary	Account Balance:	\$0.00			
<b>Detail</b>	<b>Code</b>	<b>Description</b>	<b>Charge</b>	<b>Payment</b>	<b>Balance</b>
ARCK		Refund ACH Direct Deposit	\$67.15	\$0.00	\$0.00
HBKI		Hon Bookstore IDAP	\$83.85	\$0.00	\$0.00
HFPJ		Hon Student Media Fee	\$5.00	\$0.00	\$0.00
HFSA		Hon Student Government Fee	\$5.00	\$0.00	\$0.00
HFSL		Hon Student Activities Fee	\$5.00	\$0.00	\$0.00
HT1		Hon Tuition Resident	\$2,096.00	\$0.00	\$0.00
HHIP		HON HI PROMISE SCHOLARSHIP		\$2,262.00	\$0.00
<b>Term Charges:</b>			<b>\$2,262.00</b>		
<b>Term Credits and Payments:</b>				<b>\$2,262.00</b>	
<b>Account Balance:</b>					<b>\$0.00</b>

3. Class Schedule:

CRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
00000	HRM 351	Human Resource	University of Hawaii at Manoa	3.000	UG	Jan 09, 2023	May 12, 2023	TR	3:00 pm - 4:15 pm	Business Administration Bldg	
00000	ITM 321	Project Management	University of Hawaii at Manoa	3.000	UG	Jan 09, 2023	May 12, 2023	TR	4:30 pm - 5:45 pm	Business Administration Bldg	
00000	ITM 353	Information Systems Analysis and Design	University of Hawaii at Manoa	3.000	UG	Jan 09, 2023	May 12, 2023	TR	12:00 pm - 1:15 pm	Business Administration Bldg	
00000	ITM 431	Networking and Security	University of Hawaii at Manoa	3.000	UG	Jan 09, 2023	May 12, 2023	TR	1:30 pm - 2:45 pm	Business Administration Bldg	
<b>Total Credits:</b>				<b>12.000</b>							

4. Official Degree Plan (Academic Pathway Report):

Graduation Requirements Totals	Required	I have	Remaining	Status	Exception
ACC 201 Intro to Financial Accounting (Transfer Info: U of Hawaii Kapiolani Comm Accounting) 3 A					
Campus: Manoa (Fall 2023)					
<b>Graduation GPR Totals</b>					
<b>Graduation Credit Totals</b>					
<b>Graduation Attribute Totals</b>					
<b>Waived Requirements</b>					
<b>Primo</b>					

Submit by Deadline:

Ensure all documents are submitted 30 days after the start of the course.

# Need Additional Help?

## Education Incentives Office

Phone: 808-672-1019

Email: [hiarng-education-incentives.mil@army.mil](mailto:hiarng-education-incentives.mil@army.mil)

Address: Hawaii Army National Guard, ATTN: G1 Education Incentives Office, 91-1227 Enterprise Ave. Bldg. 1784 Room 202, Kapolei, GG Hawaii 96707.

