

August 6, 2018

REQUEST FOR PROPOSALS

**EMERGENCY RESPONSE PLANNING SYNC MATRIX
STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF HOMELAND SECURITY
RFP-CA-1818**

The Department of Defense (DOD), Office of Homeland Security, requests proposals from qualified applicants to for the development of Complex Coordinated Terrorist Attack plan/annex/checklist using the synchronization matrix as a foundation for plan development.

The Office of Homeland Security, situated within the State of Hawaii Department of Defense, is the state's designated agency charged with working with all levels of government, non-governmental organizations and the private sector to prepare for, respond to, recover from and mitigate against situations related to terrorism and man-made incidents that threaten Hawaii.

Proposals may be submitted from the private (for profit and non-profit) sectors as well as religious and faith-based organizations, in accordance with Sec. 104, Public Law 104-193. All proposals must conform to the format and instructions provided in the **Request for Proposals (RFP) # CA-1818** information packets.

The RFP packets, to assist you with your proposal, will be available beginning Monday, August 6, 2018. Bona fide bidders may obtain copies of applicable packets at the above-named office. Documents may also be downloaded from the State Procurement Office website at <http://spo.hawaii.gov/> and at the State Department of Defense website at <http://dod.hawaii.gov/hieng/> . If prospective bidders obtain copies of the bid documents from sources other than the Contracting and Engineering Office address listed above, then bidders are responsible to register by sending their company name, address, telephone and facsimile number, and email address via email to cathy.a.siu@hawaii.gov .

A Pre-Proposal Conference will be held on August 16, 2018 at 8:00am. The conference will be held at the Department of Defense, Engineering Office, Building 306A, Conference Room #232, 3949 Diamond Head Road, Honolulu, HI 96816-4495.

All questions must be submitted via email to cathy.a.siu@hawaii.gov by the due date specified in Section 1.4, *RFP Schedule and Significant Dates*, as amended.

Proposal submittal deadline is Wednesday, September 5, 2018 by 2:00 P.M.

Proposals will be received in the Engineering Office, State of Hawaii, Department of Defense, located in Building 306-A, Room 228, 3949 Diamond Head Road, Honolulu, Hawaii, up to 2:00 P.M. on September 5, 2018.

CAMPAIGN CONTRIBUTIONS BY STATE AND COUNTY CONTRACTORS

PROHIBITED. If awarded a contract in response to this solicitation, offeror agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and County government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract.