

**Warehouse PPE and Industrial Hygiene Disposal, State of Hawaii, Department of Defense, Hawaii Emergency Management Agency, Job No. CA-202306**

Adjutant General  
State Department of Defense  
3949 Diamond Head Road  
Honolulu, Hawaii, 96816-4495

Dear Sir:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications, and all documents attached hereto, and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned represents: **(Check  one only)**

- A **Hawaii business** incorporated or organized under the laws of the State of Hawaii, **OR**
- A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii. Business shall be registered prior to award at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.

State of incorporation: \_\_\_\_\_

Offeror is:

- Sole Proprietor     Partnership     Corporation     Joint Venture
- Other \_\_\_\_\_

Federal I.D. No.: \_\_\_\_\_

Hawaii General Excise Tax License I.D. No.: \_\_\_\_\_

Payment address (if other than street address below): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Business address (street address): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Respectfully submitted:

Date: \_\_\_\_\_

(x) \_\_\_\_\_  
Authorized (Original) Signature (\*1)

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

\_\_\_\_\_  
Name and Title (Please Type or Print)

E-mail Address: \_\_\_\_\_

\_\_\_\_\_  
Exact Legal Name of Company (Offeror) (\*2)

(\*1) Original signature in ink. If unsigned or the affixed signature is a facsimile or a photocopy, the offer shall be automatically rejected unless accompanied by other material, containing an original signature, indicating the Offeror's intent to be bound.

(\*2) If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed:

The undersigned has carefully examined the attached specifications and hereby proposes to furnish at his own expense all labor, materials, tools, and equipment necessary as shown and called for, in strict accordance with the specifications pertaining thereto, all inclusive, for the LUMP SUM PRICE (Including all applicable taxes, disposal fees, unloading and freight charges and other costs involved.)

**TOTAL LUMP SUM:**

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\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_).

*(BIDDER'S INSTRUCTIONS: Fill in the total yearly bid price in numbers and write out the total yearly bid price in words. Prices shall be written in ink or typed.)*

**NOTE:**

1. Contract will be awarded based on the lowest qualified bidder.
2. The prices listed in this Offer Form are firm and fixed for a minimum of 90 days from the date set for opening of the bids for this project unless otherwise noted above.
3. In order to execute the contract by the end of the federal fiscal year, the contractor will need to provide all documents required in the Special Provisions, Responsibility of Offerors (Page SP-1-3) within seven (7) calendar days of notification of intent to award.
4. The State reserves the right to determine the extent of the contract by selecting and/or omitting bid items (not necessarily in numerical sequence or all the bid items in the bid schedule) to the extent required to come within the funds available for the project. The award of the contract shall be made to the responsible bidder whose aggregate total on any combination, or all the bid items are the lowest.
5. Failure to submit complete bid documents may be cause for rejection of this proposal.
6. A site visit for the HI-EMA warehouse located at 609 N. Nimitz Highway E. Honolulu, HI, 96817 will be held on Thursday, April 27, 2023, at 2:00 PM. Interested Bidders are to register by calling the Project Manager and/or Designated Representative at (808) 733-4300 ext.: 541, before 4:30 PM on April 25, 2023. If no response, please leave message giving information of company name, name of all individuals that will attend, and contact phone number. After the call, you may assume you have been registered for the site visit. All interested bidders and subcontractors are welcome. Site visit is recommended but not mandatory.
7. All vehicles transporting hazmat material must be properly licensed and permitted, under all city, state, and federal regulations. All licenses shall be submitted with Offer form.

8. Contractor shall obtain a receipt(s) from the disposal facility at the time that all materials are disposed of. Receipt(s) shall be submitted with invoices for payment.
9. Term of contract shall be for 60 calendar days from the issuance of the Notice to Proceed.

**CAMPAIGN CONTRIBUTIONS BY STATE AND COUNTY CONTRACTORS PROHIBITED.** If awarded a contract in response to this solicitation, offeror agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and County government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract.

**TAX CLEARANCES FROM THE STATE DIRECTOR OF TAXATION AND INTERNAL REVENUE SERVICE**

Contractors are required to provide a state and federal tax clearance as a prerequisite to entering a public contract of \$2,500 or more. To meet this requirement, all bidders shall submit valid tax clearances with their bid proposals when the bid is \$2,500 or more.

In accordance with Act 190 Amendment to HRS 103D-310(c), required as a prerequisite to entering a contract, the contractor shall register on the Hawaii Compliance Express web site for all tax clearances by going to <http://spo.hawaii.gov> and registering there.

A Certificate of Vendor Compliance generated from this website should be included with their bid proposal. A Compliant status is required prior to awarding the contract.

It is further understood and agreed that:

1. The Adjutant General or his designated representative reserves the right to reject any and/or all bids and waive any defects when, in his opinion, such rejection or waiver will be in the best interest of the State.
2. The award of the contract shall be conditioned upon funds being made available for these projects and further upon the right of the Adjutant General or his designated representative to hold all bids received for a period of ninety (90) days from the date of the opening thereof, unless otherwise required by law, during which time no bid may be withdrawn.
3. The liquidated damages for failure to complete the work on time has been waived for this project.
4. By submitting this proposal, the undersigned is declaring his company has not been assisted or represented on this matter by an individual who has, in a State capacity, been involved in the subject matter of this contract in the past two years.
5. Upon the acceptance of the proposal by the Adjutant General or his designated representative, the undersigned must enter and execute a contract for the same as required by law.

6. If the lowest bid received by the State exceeds the funds available for this project, the State reserves the right to negotiate with the lowest responsible bidder as permitted under Section 103D-302, Hawaii Revised Statutes, as amended, to reduce the scope of work and award a contract.
7. This contract may be awarded as an informal contract as determined by the Adjutant General or his designated representative in accordance with the applicable Hawaii Revised Statutes as amended, whereby a purchase order will be executed in leu of a formal contract.
8. It is further agreed by the parties that the payment terms under this contract shall be "pay-when-paid". Meaning, the State of Hawaii Department of Defense Engineering Branch shall pay the Contractor upon receipt of payment by its customer, State of Hawaii Emergency Management Agency (HIEMA).

Receipt of the following addenda issued by the Department is acknowledged by the day(s) of the receipt indicated below:

Addendum No. 1 \_\_\_\_\_ Addendum No. 2 \_\_\_\_\_  
Date  
Addendum No. 3 \_\_\_\_\_ Addendum No. 4 \_\_\_\_\_

It is understood that failure to receive any such addendum shall not relieve the Contractor from any obligation under this Proposal as submitted. (See Special Notice to Bidders for information regarding addenda.)

Respectfully submitted,

HAWAII GENERAL EXCISE TAX

\_\_\_\_\_  
Name of Company

I.D. NO. \_\_\_\_\_

By \_\_\_\_\_  
\*Signature

LICENSE CLASSIFICATION  
AND/OR SUBCLASSIFICATION  
NO. \_\_\_\_\_

\_\_\_\_\_  
Print Name

Title \_\_\_\_\_

Date \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

(CORPORATE SEAL)

\*Please attach to this page evidence of the authority of this officer to submit bids on behalf of the Company, and also the names and residence addresses of all officers of the Company.

NOTE: Fill in all blank spaces with the information asked for or bid may be invalidated.  
PROPOSAL PAGES MUST BE INTACT; MISSING PAGES MAY INVALIDATE YOUR BID.