

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE ADJUTANT GENERAL
3949 DIAMOND HEAD ROAD
HONOLULU, HAWAII 96816-4495

NOTICE TO BIDDERS

SEALED BIDS for furnishing labor, materials, tools and equipment for "Security Guard Services for Designated Facilities and Properties of the Hawaii Army National Guard (HIARNG), State of Hawaii, Department of Defense, Hawaii Army National Guard, Job No. CA-202316" will be received in the Engineering Office, State of Hawaii, Department of Defense, located in Building 306-A, Room 228, 3949 Diamond Head Road, Honolulu, Hawaii, up to **2:00 PM on Wednesday, August 30, 2023** and will then and there be publicly opened and read aloud. Proposals may also be mailed to State of Hawaii, Department of Defense, 3949 Diamond Head Road, Honolulu, HI, 96816-4495, ATTN: HIENG Room 228. Bids must be received in the Engineering Office, Room 228, prior to the time and date fixed for opening to be considered. All bids received in the Engineering Office after the time and date fixed for opening will not be considered.

Bidders are advised that the Department of Defense facility at 3949 Diamond Head Road is a secure facility. To access the property, Bidders and/or their authorized personnel shall present a current driver's license or other form of official identification (with photograph) to the security personnel at the entry gate and shall inform the security personnel of the building and room number they require access to (State Contracting Section (808) 369-3567). Lack of official identification or knowledge of the building and room to which access is needed are grounds for denial of access onto the property.

Bidders should be aware and allow ample time for security screening and random vehicle inspections. The state will not be responsible for late bids due to the mentioned reasons here within.

Proposed work consists of, but not limited to the following: Furnish trained, qualified, physically equipped, and licensed security guards. All labor, equipment, materials, and supplies are to be provided by the vendor for nine (9) Hawaii Army National Guard facilities and properties.

The estimated annual cost is between \$3,300,000.00 to \$3,680,000.00

Please refer to page 2 for the Schedule of site locations, day/date, and times for site visits and walkthrough of HIARNG facilities and properties.

- Sites 1 & 2 (**Hilo, Hawaii) site visits will be held on **Friday, August 11, 2023.**

Walkthrough for Site 2, AASF #2, Hilo will start promptly at 9:30 AM and vendors are to meet Physical Security Officer Liaison, Major Keoki Leong at the front of security entry point.

- Sites 3 - 6 site visits will be held on **Wednesday, August 9, 2023.**

A base pass is not required for Sites 3 and 4 and vendors are to meet Protection Officer, CPT Ramon Garza at the entrance prior to 8:30 AM.

For Site 5, AASF #1, Wheeler Army Airfield, visitors are required to have an installation access pass and shall present a current driver's license or other form of official identification (with photograph). To apply for access, go to Vehicle Processing Center &

Visitor Control Center. Vendors are to meet Protection Officer, CPT Garza at the entrance of Site 5, prior to 10:45 AM.

- Sites 7 - 9 site visits will be held on **Thursday, August 10, 2023.**

Site 8 is a secured facility and vendors shall present a current driver's license or other form of official identification (with photograph) to the security guard at entry gate and inform security guard of attendance to site visit.

Interested Bidders are to register for the site visits, by calling CPT Ramon Garza at (808) 672-1044 any time before **4:30 PM on August 8, 2023.** If there is no answer, please leave your company's name, all attendee's names and contact numbers. You may assume that you are registered if your call is not returned. Vendors are responsible for their own transportation between sites. It is recommended to wear comfortable shoes, as we will be doing a lot of walking. It is also recommended to bring plenty of water and snacks. Please contact CPT Garza at the number above, or by email: ramon.h.garza.mil@army.mil, if you have any questions regarding instructions for the site visits. All interested bidders and subcontractors are strongly encouraged but are not required to attend. There will be no other site visits authorized.

SITE VISIT SCHEDULE FOR HIARNG FACILITIES:

- 1) **August 11/ 9:30 a.m. – **Hilo AASF #2**
1095 Kakuanaoa Street, Hilo, HI 96720
- 2) **August 11/ 10:30 a.m. – **Kilauea Military Reservation (Hilo)**
1046 Leilani Street, Hilo, HI 96720
- 3) **August 9/ 9:00 a.m. – Kalaeloa #1 (Brigade)**
91-1227 Enterprise Avenue, Kapolei, HI 96707
- 4) **August 9/ 10:00 a.m. – Kalaeloa #2 (Building 1784)**
91-1227 Enterprise Avenue, Kapolei, HI 96707
- 5) **August 9/ 11:00 a.m. - AASF #1 (Wheeler Army Airfield)**
1935 Santos Dumont Avenue, Wahiawa, HI 96786
- 6) **August 9/ 12:30 p.m. - Wahiawa Armory**
77-230 Kamehameha Hwy, Mililani, HI 96789
- 7) **August 10/ 9:30 a.m. - Waiawa Pearl City**
96-1210 Waihona Street, Pearl City, HI 96782
- 8) **August 10/ 10:30 a.m. - Diamond Head, Ft. Ruger**
3949 Diamond Head Road, Honolulu, HI 96816
- 9) **August 10/ 1:00 p.m. - RTI Bellows**
748 Tinker Road, Waimanalo, HI 96795

If you need an auxiliary aid/service or other accommodation due to a disability, contact Ernett Kitzmiller-Maihui at 808-369-3487 or by e-mail at ernett.m.kitzmiller-maihui@hawaii.gov as soon as possible, preferably by August 9, 2023. If a response is received after August 9, 2023, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

Bona fide bidders may obtain copies of applicable specifications and bidding documents at the above-named office. Documents may also be downloaded from the State Procurement Office website at <http://spo.hawaii.gov/> and at the State Department of Defense website at <http://dod.hawaii.gov/hieng>. If prospective bidders obtain copies of the bid documents from sources other than the Contracting and Engineering Office address listed above, then bidders are responsible to register by sending their company name, address, telephone and facsimile number, and email address via email to ernett.m.kitzmiller-maihui@hawaii.gov.

All questions, requests for substitution, clarification of bidding documents and/or specifications must be received in the office listed above, via email, prior to **4:30 PM on August 15, 2023**. Questions shall be emailed to ernett.m.kitzmiller-maihui@hawaii.gov.

Late submittals for this solicitation will not be reviewed by this agency.

An Intent to Bid is NOT required to be submitted for this project.

A Performance Bond is required and must be equivalent to 100% of the awarded vendor's contract total.

Bidders are required to register on the new Vendor Compliance web site for all tax clearances by going to <http://spo.hawaii.gov> and registering there.

Bidders are responsible for checking for any addenda for this project. The addenda will be posted on the State Procurement Office web site under the project name at <http://spo.hawaii.gov>.

CAMPAIGN CONTRIBUTIONS BY STATE AND COUNTY CONTRACTORS PROHIBITED. If awarded a contract in response to this solicitation, offeror agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and County government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract.

REQUIREMENT FOR CONTRACTORS LICENSING CLASSIFICATIONS

Due to the nature of the work contemplated bidder must possess a valid State of Hawaii Contractor's license in the appropriate classification: **State of Hawaii Guard License**

General Engineering Contractors holding an 'A' license and General Building Contractors holding a 'B' license are reminded that due to the Hawaii Supreme Court's January 28, 2002 decision in Okada Trucking Co., Ltd. v. Board of Water Supply, et al., 97 Haw. 450 (2002), they are prohibited from undertaking any work, solely or as part of a larger project, which would require the General Contractor to act as a specialty Contractor in any area in which the General Contractor has no license.

Bidders are solely responsible to review the project requirements, determine the appropriate licenses required, and ensure that they possess, and that the Subcontractor(s) listed in their OFFER FORM possess the necessary specialty licenses to perform the work for this project.

Kenneth S. Hara
Major General
Adjutant General

Posted on: August 4, 2023