**STATE OF HAWAII**

 **DEPARTMENT OF DEFENSE**

**OFFICE OF THE ADJUTANT GENERAL**

**3949 DIAMOND HEAD ROAD**

**HONOLULU, HAWAII 96816-4495**

# ADDENDUM NO. 2

Security Guard Services for Designated Facilities and Properties of the Hawaii Army National Guard (HIARNG), State of Hawaii, Department of Defense, Hawaii Army National Guard, Job No. CA-202316.

 The items listed hereinafter are hereby made a part of the contract for the above-mentioned project and shall govern the work taking precedence over previously issued contract documents governing the items mentioned. Receipt of this addendum is to be acknowledged on page OF-6 of the proposer’s packet.

**This Addendum No. 3, provides the answers to the questions with a suspense date of August 15, 2023:**

1. Explain what exactly is the payment timeframe from submission of an invoice?

**Answer:** Reference General Conditions, Section 17.

1. Will Contractor be paid on a net-30-day basis or earlier from issuing an invoice?

**Answer:** Reference General Conditions, Section 17.

1. Are any payments issued upon award?

**Answer:** No advance payments.

1. Will a suggested window be provided to the awarded entity to begin preparing to provide said services? Meaning, the ability to fully ensure staffing, equipping, and training requirements.

**Answer:** This IFB does not include a transition period.

1. Is there a firm month or specific deadline date that services must start?

**Answer:** Upon accepting of the Bid, it will range between 30-90 Days.

1. Will personally owned vehicles(POV) suffice for services so long as they are cleared, certified, meet the appropriate specifications and are marked with company logo and designation?

**Answer:** All vehicles assigned to the performance of this work is under the liability of the awardee.

1. Who is the current incumbent?

**Answer:** Reference public post websites: Alii Security Systems

1. When was the current incumbent awarded the contract? Could you please provide us with a copy of the current contract?

**Answer:** Reference public post websites of award; Additional contract information may be requested IAW, Freedom of Information Act procedures.

1. Are there any subcontractors being used for the current contract?

**Answer:** Reference public post websites; Additional contract information may be requested IAW, Freedom of Information Act procedures.

1. What was the initial term length of the current contract (for example, 1 year plus 4-year options, etc.)

**Answer:** Reference public post websites; Additional contract information may be requested IAW, Freedom of Information Act procedures.

1. What was the start date of the initial contract?

**Answer:** Reference public post websites; Additional contract information may be requested IAW, Freedom of Information Act procedures.

1. What was the amount spent in the last 12 months?

**Answer:** Request for contract information shall be requested IAW, Freedom of Information Act procedures.

1. What was the total spent in the last billed month?

**Answer:** Reference public post websites; Additional contract information may be requested IAW, Freedom of Information Act procedures.

1. Are there any other rates billed separately (such as equipment, vehicles, etc.)

**Answer:** This contract is awarded as a fully burden firm fixed hourly rate.

1. Is the pre-bid conference mandatory?

**Answer:** No

1. Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?

**Answer:** Reference the information provided in the Invitation for Bid. No significant changes to contract, however, if there is a need for an additional guard at one of the facilities, then that will be discussed with the Protection Officer and the vendor.

1. What was the amount spent on this contract last year?

**Answer:** Contract information may be requested IAW, Freedom of Information Act procedures.

1. What is the estimated total number of annual hours for this contract?

**Answer:** Reference the information provided in the Invitation for Bid. Approximately 100,550 hours

1. What is the current bill rate for each position?

**Answer:** Reference the information provided in the Invitation for Bid.

1. Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.

**Answer:** Requirements are explained in the Invitation for Bid.

1. Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?

**Answer:** Requirements are explained in the Invitation for Bid.

1. Is there a specific way you would like the response to be prepared? For example: bound, unbound, 3-ring binder(s), pages limits, paper type, etc.?

**Answer:** Requirements are explained in the Invitation for Bid.

1. Is the current contract using vehicles? If yes, how many

**Answer:** The requirements for vehicles are explained in the Invitation for Bid

1. Will your agency hold a public opening? If yes, can you please provide the date, time, and location?

**Answer:** The bid opening information is contained within the Invitation for Bid, Notice to Bidders.

1. Are there any MWBE/VS/DBE or other goals for this project?

**Answer:** No

1. Could you please clarify how many originals and copies are being requested of the technical proposal and the cost proposal?

**Answer:** Instructions are contained in Invitation for Bid. Originals only

1. Is there liquidation penalty on contract Ex: If security officer reports to guard post(s) late is there a penalty on the contract or budget cost? Was there a liquidation penalty on the previous contract?

**Answer:** Liquidated Damage requirement is contained within the Invitation for Bid

1. When do you anticipate the start date of a contract resulting from the award of this solicitation?

**Answer:** Start date of performance will be issued through a Notice -to- Proceed.

1. What is your preferred transition schedule? More specifically, how much time from the award date to the contract start date do you anticipate?

**Answer:** Contract start date is subject to funds availability and Notice-to-Proceed.

1. Identify the annual hours per site that is required for the IDT and AT responsibilities.

**Answer:** Information may be calculated from the information contained within Invitation for Bid, Statement of Work

1. How many security guards are needed on the one weekend a month?

**Answer:** Information is contained within Invitation for Bid, Statement of Work

1. For Diamond Head Is it a total of two security guards from 5 am Saturday to 7 pm Sunday?

**Answer:** 5 am to 9 pm

1. Can you provide a copy of the current incumbent security provider’s contract?

**Answer**: Request for contract information shall be IAW, Freedom of Information Act procedures.

1. Identify how many hours weekly the incumbent is billing at the supervisory level?

**Answer:** Approximately 560 hrs.

1. What is the number of hours for the Principal Guard/Supervisor to oversee the contract in its entirety and its staff? BU04, Supervisor Employees in White Collar Positions (SR-17)?

**Answer:** Hours are determined by Bidders to meet specified requirements of the Principal Guard/Supervisor to oversee the contract in its entirety and its staff.

1. What is the total number of hours for the 9 properties?

 \* Diamond Head

 \* Kalaeloa #1

 \* Kalaeloa #2

 \* KMR Hilo

 \* Waiawa

 \* AASF #1 Wheeler

 \* AASF #2 Hilo

 \* RTI Bellows

 \* Wahiawa Armory

**Answer:** number of hours may be calculated from the information contained within Invitation for Bid, Statement of Work.

1. Does the total number of hours include IDT, AT?

**Answer:** reference Q/A #36.

1. What is the number of hours we should be using to submit on OFFER FORM OF-2?

**Answer:** number of hours are determined by Bidders based on requirements specified in the Invitation for Bid.

1. What is the "SECURITY GUARD HOURLY RATE FOR BU 03 NONSUPERVISORY / EMPLOYEES SR 17?

**Answer:** Wage determination is contained within the Invitation for Bid.

1. What is the "SECURITY GUARD HOURLY RATE FOR BU 04 SUPERVISORY EMPLOYEES SR 17?

**Answer:** Wage determination is contained within the Invitation for Bid.

1. Regarding additional years: What does the bidder do in case there is an increase in the Wage Rates for BU 03 NONSUPERVISORY EMPLOYEES SR 17?

**Answer:** Price adjustments are explained within the Invitation for Bid, Statement of Work.

1. what does the bidder do in case there is an increase in the Wage Rates for BU 04 SUPERVISORY EMPLOYEES SR 17?

**Answer:** Price adjustments are explained within the Invitation for Bid, Statement of Work

1. How often do the wage rates increase?

**Answer:** Information is contained in Invitation for Bid, Statement of Work

1. Do you have any projections on this?

**Answer:** Information is contained in Invitation for Bid, Statement of Work

Kenneth S. Hara

Major General

Adjutant General

Posted on: September 13, 2023