

STATE OF HAWAII  
DEPARTMENT OF DEFENSE  
OFFICE OF THE ADJUTANT GENERAL  
3949 DIAMOND HEAD ROAD  
HONOLULU, HAWAII 96816-4495

**NOTICE TO BIDDERS**

SEALED BIDS for furnishing labor, materials, tools and equipment for "*PROPYLENE BURIAL VAULTS FOR HAWAII STATE VETERANS CEMETERY, KANEOHE, STATE OF HAWAII, DEPARTMENT OF DEFENSE, OFFICE OF VETERANS SERVICES, JOB NO. CA-202411-G*", will be received in the Engineering Office, State of Hawaii, Department of Defense, located in Building 306-A, Room 228, 3949 Diamond Head Road, Honolulu, Hawaii, up to **2:00 P.M. on May 1, 2024**, and will then and there be publicly opened and read aloud. Proposals may also be mailed to State of Hawaii, Department of Defense, 3949 Diamond Head Road, Honolulu, HI, 96816-4495, **ATTN: HIENG Room 228**. Bids must be received in the Engineering Office, Room 228, prior to the time and date fixed for opening to be considered. All bids received in the Engineering Office after the time and date fixed for opening will not be considered.

Bidders are advised that the Department of Defense facility at 3949 Diamond Head Road is a secure facility. In order to access the property, Bidders and/or their authorized personnel shall present a current driver's license or other form of official identification (with photograph) to the security personnel at the entry gate and shall inform the security personnel of the building and room number they require access to (State Contracting Section 369-3491). Lack of official identification or knowledge of the building and room to which access is needed are grounds for denial of access onto the property.

Bidders should be aware and allow for security screening and random vehicle inspections. The state will not be responsible for late bids due to the afore-mentioned reasons.

Proposed work consists of, but not limited to the following: Delivery of polypropylene burial vaults. Vaults must meet all specifications listed in the bidding documents and include delivery to the Hawaii State Veterans Cemetery in Kaneohe, Hawaii. Estimated number of vaults to be ordered will be 428 standard and 15 oversized units. Delivery will be in two separate purchases for this fiscal year.

The estimated cost is between \$150,000 and \$250,000.

Bona fide bidders may obtain copies of applicable specifications and bidding documents at the above-named office. Documents may also be downloaded from the State Procurement Office website at <http://spo.hawaii.gov/> and at the State Department of Defense website at <http://dod.hawaii.gov/hieng/>. If prospective bidders obtain copies of the bid documents from sources other than the Contracting and Engineering Office address listed above, then bidders are responsible to register by sending their company name, address, telephone and facsimile number, and email address via email to [jesper.h.andersen@hawaii.gov](mailto:jesper.h.andersen@hawaii.gov).

All requests for substitution, clarification of bidding documents, specifications, and/or questions must be received in the office listed above, via email to [jesper.h.andersen@hawaii.gov](mailto:jesper.h.andersen@hawaii.gov), prior to **April 19, 2024, 2:00 pm**.

Late submittals for this solicitation will not be reviewed by this agency.

**An Intent to Bid is NOT required to be submitted for this project.**

Bidders are required to register on the new Vendor Compliance web site for all tax clearances by going to <http://spo.hawaii.gov> and registering there.

Bidders are responsible for checking for any addenda for this project. The addenda will be posted on the State Procurement Office web site under the project name at <http://spo.hawaii.gov>

The Hawaii Products preference pursuant to ACT 175, SLH 2009 may be applicable for numerous items throughout this solicitation. Persons wishing to certify and qualify a product not currently listed as a Hawaii Product shall submit a Certification for Hawaii Product Preference (form SPO-38) by e-mail to [jesper.h.andersen@hawaii.gov](mailto:jesper.h.andersen@hawaii.gov) prior to **2:30 PM**, fifteen (15) days prior to the bid opening date for this project. View the current Hawaii Products List on the State Procurement office (SPO) website at <http://hawaii.gov/spo>.

For each product, one form shall be completed and submitted (i.e., 3 products should have 3 separate forms completed). The form is available on the SPO webpage at <http://hawaii.gov/spo>.

**CAMPAIGN CONTRIBUTIONS BY STATE AND COUNTY CONTRACTORS PROHIBITED.** If awarded a contract in response to this solicitation, offeror agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and County government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract.

Kenneth S. Hara  
Major General  
Adjutant General

Posted: April 12, 2024